

## Direct Debit Details

Please complete and return this form by one of the following methods;  
**By post to Cirencester Friendly, 5 Dyer Street, Cirencester, Glos, GL7 2PP;**  
**by email to [customercare@cirencester-friendly.co.uk](mailto:customercare@cirencester-friendly.co.uk) or**  
**by fax to 01285 641246**

**You must complete this form if:**

- the person, or people, paying for the contract is/are not the applicant(s); or
- more than one signature is required to authorise payments for the contract.

So that we can identify the contract when you return this form, please give us the full name of the person covered.

First Name(s)	<input type="text"/>		
Surname	<input type="text"/>		
Postcode	<input type="text"/>	Date of birth	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Application / Contract number	<input type="text"/>		

Please give us the name of the individual or company who will be paying for the contract.

If an **individual** is paying for this contract, we may need to verify their identity. So that we can do this, please give us their home address and date of birth.

First Name(s)	<input type="text"/>		
Surname	<input type="text"/>		
Address	<input type="text"/>		
	<input type="text"/>		
Postcode	<input type="text"/>	Date of birth	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Telephone Number	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		

If a **company** is paying for this contract, we may need to ask for more detailed information when we receive your application.

Company Name	<input type="text"/>		
Type of Company	<input type="text"/>		
Trading Address	<input type="text"/>		
	<input type="text"/>	Postcode	<input type="text"/>

Please fill in the whole form using a ball point pen and send it to:

Cirencester Friendly Society Limited 5 Dyer Street Cirencester Gloucestershire GL7 2PP
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Name(s) of account holder(s)


Bank/Building Society account number

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Branch sort code

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Name and full postal address of your Bank or Building Society

To: The Manager	Bank/Building Society
Address	
Postcode	

## Instruction to your Bank or Building Society to pay by Direct Debit

Service user number

9	3	0	3	7	9
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Reference

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### Instruction to your Bank or Building Society

Please pay (Cirencester Friendly Society Limited) Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with (Cirencester Friendly Society Limited) and, if so, details will be passed electronically to my bank/building society.

Signature(s)
Date

Banks and Building Societies may not accept Direct Debit Instructions for some types of account



This guarantee should be detached and retained by the payer.

## The Direct Debit Guarantee



- This Guarantee is offered by all Banks and Building Societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit Cirencester Friendly Society Limited will notify you 5 working days in advance of your account being debited or as otherwise agreed. If you request Cirencester Friendly Society Limited to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit by Cirencester Friendly Society Limited or your Bank or Building Society you are entitled to a full and immediate refund of the amount paid from your Bank or Building Society.
  - If you receive a refund you are not entitled to, you must pay it back when Cirencester Friendly Society Limited asks you to.
- You can cancel a Direct Debit at any time by simply contacting your Bank or Building Society. Written confirmation may be required. Please also notify us.